



## MINUTES OF BWSPA MEETING HELD ON Thursday 7 November 2019

**Present:** Wijendra Peiris (Chair), Dr Stuart Smallwood (SDS), Susie Andrews, Nicolette Beardsmore (Secretary), Kate Doyle (Assistant Secretary), Julia Forder (Treasurer), Rob Jones (Vice Chair), Tarun Khurana (Assistant Treasurer), Lucy Schofield (Secretary – minutes), Paul Tayler, Terri Westlake and Jo Woods

**Apologies:** Tracey Glibbery and Charles Taverner

*Action column lists members by their initials*

	Action
<p><b>1. Welcome</b> The Chair welcomed everyone and noted apologies.</p>	
<p><b>2. School Update from the Headmaster</b></p> <ul style="list-style-type: none"> <li>a) There were no funding requests from the School at present.</li> <li>b) Work over half-term included the installation of a new, enlarged back gate to enable fire trucks to access the site in case of an emergency.</li> <li>c) Scaffolding on the chapel was required in order to replace the lintels over the windows, which had been failing</li> <li>d) The 6<sup>th</sup> Form Open events were continuing and reassuringly busy.</li> <li>e) The new website had gone live although some content had yet to be transferred, including some BWSPA content: the new photos of girls and boys was intended to make clear that girls were now welcome in the 6<sup>th</sup> Form.</li> <li>f) The Politics Society was due to host hustings for all local candidates as they normally do prior to each election.</li> <li>g) The Drama Society would be hosting their annual play at the Studio Theatre this week.</li> <li>h) The School is currently drawing up a development plan to bid for Government funds to provide a new Science block and Dining Hall</li> <li>i) The Editor for the Wordsworth Magazine was due to meet with the Headmaster next week and Penny Calvert offered to assist again but warned that details would need to be scheduled soon.</li> </ul>	SDS
<p><b>3. Minutes of the Previous Meeting</b> The minutes of the meeting held on 15 October 2019 were AGREED.</p>	
<p><b>4. Planning for Future Events</b></p> <ul style="list-style-type: none"> <li>a) <b>Christmas Fayre</b> <ul style="list-style-type: none"> <li>i) NB provided an update on the progress of the preparations for the Christmas Fayre. There were slightly fewer stallholders than last year but applications were still trickling in.</li> <li>ii) WP agreed to organise volunteers to manage parking for visitors.</li> <li>iii) NB would request permission to open up the gate in No 11 to encourage visitors in the Close to visit the Fayre.</li> <li>iv) Everyone was asked to take flyers to post up locally</li> </ul> </li> </ul>	<p>NB</p> <p>WP</p> <p>NB</p> <p>All</p>

	Action
<p>v) Members agreed to buy a new PA system which WP would arrange.</p> <p>b) <b>Online Christmas Draw</b>  Online tickets for the Christmas Draw were due to go on sale next week and paper tickets had been ordered for sale at the Christmas Fayre. Closing date was 5 December and the draw would be made on 7 or 8 December. Reminders would be posted on Insight weekly until the closing date.</p> <p>c) <b>Mothers &amp; Sons</b>  This item was deferred to the January meeting.</p> <p>d) <b>Fathers &amp; Sons</b>  The Chair was in discussions with Piers Plunkett, a scuba-diver, to speak at the Fathers and Sons event</p> <p>e) <b>Summer Ball</b>  The Secretary had contacted Tracey Glibbery and invited her to submit plans to the January 2020 meeting.</p>	WP
<p><b>5. Dates of Future BWSPA Socials &amp; Meetings</b>  All meetings to be held in the 6<sup>th</sup> Form Study Room, BWS  Tuesday 14 January 2020  Thursday 12 March 2020  Tuesday 12 May 2020  Thursday 25 June 2020</p>	All