

**Minutes of the BWSPA meeting held on
19th June 2024 in the Sixth Form Study Room, BWS**

Present: Tom James (chair), Bea Longthorp (secretary), Sarah Robertson (treasurer) Kenecki Nduka-Richard (Assistant Secretary), Nicolette Beardsmore, Onur Gunce, Kirsten Webber, Barry Smith

Welcome and Apologies

Apologies received from Katherine James, Charles Taverner.

School Update and Funding Requests (BS)

- Very busy time of year with exam finishing and a full calendar.
- Currently Great Yews trips, D of E expeditions and many sports fixtures.
- Incoming Y7 is full.
- Mr Morgan (incoming headmaster) is attending the upcoming Y7 taster days. Tom James and Bea Longthorp to arrange a meeting with him in the new term.
- A request was made to consider contributing toward the redecorating of the teaching portacabins (W14-17) which will cost £1400 each as well as the pavilion refurbishment in the sports field. It was felt this would detract from the mini-bus fundraising.
- A request was made that a proposed calendar of financial outgoing was made available to the BWSPA so they could strategically plan for specific fundraising in advance.
- A request has also be made for the BWSPA to fund the prizes for Spanish, Economics, English Literature and Mathematics (£10 each) as well as the Social Enterprise fund (£25). Historically the BWSPA has funded these prizes because there has been no legacy funding for these topics. The BWSPA has said it will fund these this year but has asked that the request is made sooner in the year and also that alumni is looked into funding these prizes in future. BS to liaise with Caroline Popham.

Minutes of the Previous Meeting held on May 8th & Matters Arising

Accepted.

Forthcoming Events/Activities

- Hustings events bar 25/6/27 – helpers will be Sarah Robertson, Tom/Kate James, Emma Jones and Lousie Welsh. Bea can help set up and all the politics society students have been told to stay behind and help. Bea has done large shop but with so many events in one week it might not last us and a top-up shop may be required. Drinks to be served before the events only and a TENS license has been arranged by Tom. Max 400 attendees.
- Incoming Year 7 Parent's Evening 26/7/24. Helpers will be Tom/Katherine James, Bea Longthorp and Nicolette Beardsmore. Tom to do welcome speech and will specifically be pushing the 1000 club, Rain or Shine events on Friday and the need for volunteers. 2x clipboard to be on hand to sign up willing volunteers. Smarties will also be handed out and (hopefully) tubes refilled with coins by the boys and returned to the Reception. Bea has the Smarties (and Smarties have the answer.) Drinks to be a voluntary donation but TENS license arranged by Tom anyway.
- Rain or Shine Theatre Company 28/6/24. Nicolette Beardsmore, Kirsten Webster and Kate Doyle to help. Decent numbers signed up with more drop ins expected on

the night. In case of torrential rain the Sports Hall has been booked. No alcohol to be sold (no TENS license arranged) as families bring their own picnic and drinks but cakes and hot drinks to be sold by the BWSPA.

- Big Bash Cricket 29/6/24. Volunteers- Rob Jones, Kenecki Nduka-Richard, Oliver Popham and Sarah Robertson. The event runs from 9.30-4pm. Will need to do a stock take on Friday night to ensure enough drinks.
- Skittles Evenings to welcome incoming Y7 parents. Dates set as 20th, 21st, 27th, 28th Sept and 4th October. Sarah Robertson has booked the venue. Bea will arrange a poll on the BWSPA WhatsApp group to see who can attend which dates. 2x volunteers required for each event plus prefects. Tom to liaise with Louise Drummond head of the lower school to arrange the prefects.

1000 Club Update

- 103 parents enrolled to May draw with 248 Tickets
- May return to funds is £158 after the prize provision
- May Bank balance is £2,919.00 where
 - £1495 is reserved for uncollected prizes
 - £185 is reserved for future draws
 - £1259 is available funds can be transferred to BWSPA main account
- £345 will be transferred to available funds from 2021-2022 uncollected prizes in August

Finance Update

Currently there is a total of £15,173.70 in the Savings account and £7,239.39 in the current account.

The second hand uniform sale raised £877 and another is planned for 3/7/24 specifically for the incoming year 7 boys.

Payments made for TENS licenses and drinks shopping.

The BWSPA hopes to have raised all the money needed for the mini bus by next year and it was agreed that the account should have a £2000 'buffer'.

AOB

- The need for volunteers was discussed. Bea's email requesting helpers on an ad-hoc basis has raised 3x new volunteers. More to be asked for at the incoming year 7 events.
- Dates set for the rest of this year's BWSPA meetings including the AGM in November.
- Possibility of separate events planning meetings/committee meeting postponed until next time.

Meeting closed at 21.00

Next meetings 11th September and 13th November (AGM).

