



## BISHOP WORDSWORTH'S SCHOOL

Exeter Street, Salisbury, SP1 2ED

Tel: 01722 333851

Headmaster: Dr S D Smallwood, BSc (Hons) PhD NPQH



# Graduate Assistant (Sport / Admin)

**Required from 01 September 2021**

**1-year Fixed Term Contract from September 2021 to July 2022**

£11,000 pro rata

Accommodation within the historic Cathedral Close in the heart of Salisbury may be available with breakfast and lunch provided during term time

**Closing date: 06 June 2021**

Bishop Wordsworth's school seeks to appoint an enthusiastic and energetic graduate who will become actively involved in every aspect of school life from assisting with sports coaching, helping on the sports field, covering lessons for absent teachers, invigilating exams, accompanying trips and visits and contributing to the extra-curricular programme in areas where they feel they can bring something extra, be this sport, art, drama or music.

The successful candidate will significantly contribute to the thriving Games programme within an experienced sports department and will have a keen interest in sport with playing and/or coaching experience in one of our major sports. The postholder will be involved in assisting the Development Office with marketing activities, taking responsibility for social media posts and will also be supervising classes in the short-term absence of a teacher across a range of subjects and age groups using plans and resources provided.

The post is ideal for those with an interest in entering the teaching profession or who are looking for a professional experience before following a career outside education. The successful candidate will be a positive influence and be willing to make a significant contribution to the extra-curricular life of the school, including Saturday sporting matches and occasional after school and Sunday events, although as this is not a boarding school, evening and weekend duties would be ad hoc and kept to a minimum.

For further details and an application form please visit the school website [http://www.bws-school.org.uk/The\\_School/Vacancies/](http://www.bws-school.org.uk/The_School/Vacancies/). If you wish to have the opportunity of an informal discussion prior to submitting an application form, please contact Mrs Annie Lloyd-Gilmour (HR Manager) [alg@bishopwordsworths.org.uk](mailto:alg@bishopwordsworths.org.uk) or Mr Rich Demain-Griffiths (Director of Sport) [rdg@bishopwordsworths.org.uk](mailto:rdg@bishopwordsworths.org.uk). Applications are accepted by post and email.

**All posts are subject to a Disclosure and Barring Service check**

***Bishop Wordsworth's School is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful applicants will be subject to an enhanced Disclosure and Barring Service check as well as other relevant re-employment checks including satisfactory references and medical clearance.***