

Admission Appeals Arrangements - 2024

Below is Bishop Wordsworth's School's (BWS) timetable for the organising and hearing of Admission Appeals.

Date	Activity	Notes
Friday 1st March	National Offer Day	Local Authority (LA) offers school places to all primary children moving to secondary level.
Friday 1st March	BWS notify parents of all students that named BWS as their first preference on their LA Secondary Application Form	<p>Eligible applicants that could not be accommodated according to the BWS - oversubscription criteria will receive notification of their position on the waiting list, as well as information on how to appeal the decision.</p> <p>Ineligible applicants (i.e. candidates who did not pass the 11+ but whose parents applied anyway) will receive information on how to appeal the decision.</p>
March/April 2024	BWS notify parents of students who did <u>not</u> put BWS as their first preference on their LA Secondary Application Form	These applicants (who have passed the 11+) will be asked to accept or decline a position on the Admissions waiting list.
Thursday 28th March	Deadline for appeal submission	Last day for submitting an 11+ Appeal Form and supporting documentation.
April 2024	Notification of appeal hearing dates	BWS Appeals Clerk will notify all parties of the individual appeal hearings dates & times.
April 2024	Distribution of appeals documentation	<p>BWS Governors and Panel members receive summaries of all appellants' cases.</p> <p>All appellants and Panel members receive summaries of the BWS Governors' case (i.e. an explanation of the decision to not admit an appellant) via the Appeals Clerk.</p>
Monday 22nd April	Additional documents deadline, for appellants and BWS Governors	Appeals Clerk emails these documents to appellants, Panel members and BWS Governors.
April/May 2024	Individual Appeal Hearings will be held	Parents/Carers of all appellants will have received notification of their individual appeal hearing date and time at least 10 school days in advance.
May 2024	Appeal decision letters sent to appellants	Deadline for Clerk to send appeal decision letters - 5 school days after final appeals hearing.