STAGES OF DISCIPLINE

CLASSROOM/ACADEMIC ISSUES

e.g. failure to submit homework, poor behaviour, non-adherence to policies regarding uniform or appearance, lack of equipment, inadequate work etc.

Dealt with immediately by **CLASSROOM TEACHER**

In severe cases, pupil to be sent to **HOD** during lesson-time. In extreme cases, **LT ON-CALL** to support teaching staff.

COVER LESSONS

MISUSE OF CLASSROOMS OUTWITH TEACHING TIME/LIBRARY ETC.

BREAK/ LUNCH-TIME DUTY ISSUES

Dealt with immediately by **MEMBER OF STAFF** present.

NON-CLASSROOM ISSUES

e.g. poor behaviour on school site, poor manners, littering, bullying, lack of regard for others' or community property, non-adherence to policies regarding uniform or appearance etc.

Dealt with immediately by **MEMBER OF STAFF** present.

TUTOR ISSUES

e.g. poor behaviour in tutorials, tutor-time, assemblies, cathedral services; misuse of form rooms etc.

Dealt with immediately by **TUTOR**

FAILURE TO ATTEND DETENTION

MOBILE PHONE USE

HEAD OF DEPARTMENT

Department detention

LT ON-CALL

Support both teaching and non-teaching staff.

Removal and sanctioning of pupils

PASTORAL OFFICES

Pastoral detention

Loss of privileges (6th Form)

FRIDAY DETENTION

(max. 1 per half-term and 3 per acad. year)

FRIDAY DETENTION

PASTORAL OFFICE

3a. Collaborative 3-week approach agreed and implemented between **PUPIL, TEACHER/HOD, PASTORAL HEAD OF YEAR** and **FORM TUTOR**, as appropriate.

HEAD OF YEAR may contact parents.

3b. Meeting between **PUPIL, PARENTS, PASTORAL HEAD** and **FORM TUTOR** to agree and implement the next step e.g. behavioural contract or daily report. 3 weeks given.

PASTORAL HEAD to raise issue at weekly HM meeting in both cases.

LT ON-CALL to monitor individuals in class, as required.

DHM

HM

DHM

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Stage 1 **Stage 2** **Stage 3** **Stage 4**