

## Admission Appeals Arrangements - 2019-2020

Below is Bishop Wordsworth's School's (BWS) timetable for the organising and hearing of admission appeals:

Date 2020	Activity	Notes
Monday 2nd March	National Offer Day.	Local Authority (LA) letters offering school places posted to all primary children moving to secondary level.
Tuesday 3rd March	BWS post out letters to parents of all students that named BWS as their first preference on their LA Secondary Application Form.	<ul style="list-style-type: none"> <li>- Eligible applicants will be asked to accept or decline the offer by <u>Monday 30 March 2020</u>.</li> <li>- Eligible applicants that could not be accommodated according to the BWS oversubscription criteria will receive notification of their position on the waiting list, as well as information on how to appeal the decision.</li> <li>- Ineligible applicants (i.e. candidates that did not pass the 11+ but whose parents applied anyway) will receive information on how to appeal the decision.</li> </ul>
	BWS post out letters to parents of students who did <u>not</u> put BWS as their first preference on their LA Secondary Application Form.	These applicants (who have passed the 11+) will be asked to accept or decline a position on the admissions waiting list.
Monday 30th March	Deadline for appeal submission.	Last day for submitting an 11+ appeal (20 school days following receipt of letter from BWS).
Tuesday 31st March	Notification of appeals dates.	BWS Appeals Clerk will notify all parties of the individual appeal hearings dates & times.
By Tuesday 21st April 2020	Distribution of appeals documentation.	<ul style="list-style-type: none"> <li>- All appellants will receive summaries of the BWS Governors' case (i.e.. an explanation of the decision to not admit an appellant) via the Appeals Clerk.</li> <li>- BWS Governors receive summaries of all appellants' cases.</li> </ul>
Friday 24 <sup>th</sup> April	Additional documents deadline, for appellants and BWS Governors.	Appeals Clerk emails these documents to appellants and BWS Governors.
Monday 27 <sup>th</sup> April 4.15-6.15pm	Grouped Appeal Hearing at South Wilts Grammar School.	<ul style="list-style-type: none"> <li>- All appellants will attend a grouped appeal hearing where BWS will present their published admissions arrangements and also present the School's case as to why exceeding 160 students would prejudice the efficient provision of resources.</li> <li>- Appeals Panel will decide whether BWS has followed their published admissions procedures correctly and if there is enough evidence to support the case for not exceeding the Planned Admission Number (PAN).</li> </ul>
Tuesday 28 <sup>th</sup> April – Thursday 30 <sup>th</sup> April	Individual Appeal Hearings at The Wardrobe Museum.	Parents of all appellants will receive notification of their individual appeal hearing date and time at least 10 school days in advance (31st March.)
Thursday 7th May	Appeal decision letters sent to appellants.	Deadline for Clerk to send appeal decisions letters.